

## 2023 Pay Periods and Pay Days

Charting and timesheet additions (mileage & choice PTO) are due every other **Monday** **by 4:00 pm**, after week two in the pay period is over. Traditional PTO forms are due by the 15th of the month prior to usage.

Pay Period	T/S Additions Due	Payday
12/12/2022 - 12/25/2022	<b>12/26/2022</b>	1/6/2023
12/26/2022 - 1/8/2023	<b>1/9/2023</b>	1/20/2023
1/9/2023 - 1/22/2023	<b>1/23/2023</b>	2/3/2023
1/23/2023 - 2/5/2023	<b>2/6/2023</b>	2/17/2023
2/6/2023 - 2/19/2023	<b>2/20/2023</b>	3/3/2023
2/20/2023 - 3/5/2023	<b>3/6/2023</b>	3/17/2023
3/6/2023 - 3/19/2023	<b>3/20/2023</b>	3/31/2023
3/20/2023 - 4/2/2023	<b>4/3/2023</b>	4/14/2023
4/3/2023 - 4/16/2023	<b>4/17/2023</b>	4/28/2023
4/17/2023 - 4/30/2023	<b>5/1/2023</b>	5/12/2023
5/1/2023 - 5/14/2023	<b>5/15/2023</b>	5/26/2023
5/15/2023 - 5/28/2023	<b>5/29/2023</b>	6/9/2023
5/29/2023 - 6/11/2023	<b>6/12/2023</b>	6/23/2023
6/12/2023 - 6/25/2023	<b>6/26/2023</b>	7/7/2023
6/26/2023 - 7/9/2023	<b>7/10/2023</b>	7/21/2023
7/10/2023 - 7/23/2023	<b>7/24/2023</b>	8/4/2023
7/24/2023 - 8/6/2023	<b>8/7/2023</b>	8/18/2023
8/7/2023 - 8/20/2023	<b>8/21/2023</b>	9/1/2023
8/21/2023 - 9/3/2023	<b>9/4/2023</b>	9/15/2023
9/4/2023 - 9/17/2023	<b>9/18/2023</b>	9/29/2023
9/18/2023 - 10/1/2023	<b>10/2/2023</b>	10/13/2023
10/2/2023 - 10/15/2023	<b>10/16/2023</b>	10/27/2023
10/16/2023 - 10/29/2023	<b>10/30/2023</b>	11/10/2023
10/30/2023 - 11/12/2023	<b>11/13/2023</b>	11/24/2023
11/13/2023 - 11/26/2023	<b>11/27/2023</b>	12/8/2023
11/27/2023 - 12/10/2023	<b>12/11/2023</b>	12/22/2023
12/11/2023 - 12/24/2023	<b>12/25/2023</b>	1/5/2024
12/25/2023 - 1/7/2024	<b>1/8/2024</b>	1/19/2024