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						facility			Late timeshe	ets will no	t be proce	ssed <u>until</u>	the n <u>ext p</u>	ayroll cycle	e (2 more v	veeks)

If you provided shared services, DHS requires that you complete the following information: 1) who the shared services were with, 2) any change in the client's condition, and 3) any concerns or issues. If you did not provide shared services, you may use the additional narrative spaces to document any client changes, activities, issues or concerns.

Week 1

Shared services provided with (if any): ____

Day	Date	Changes in Condition? If yes, what?	Issues or Concerns? If yes, what?	e :	Charting is due every other MONDAY , after week 2 is over, unless Monday is a holiday, then submit by or			
		ii yes, what:	ii yes, what:	before Tuesday. Payday is				
MON				001010 1 000000,1 1 0,0 000, 10				
TUES								
1020				Pay Period	<u>Payday</u>			
WED				12/31/2018 - 1/13/2019	1/25/2019			
WED				1/14/2019 - 1/27/2019	2/8/2019			
THURS				1/28/2019 - 2/10/2019	2/2/22/19			
monto				2/11/2019 - 2/24/2019	3/8/2019			
FRI				2/25/2019 - 3/10/2019	3/22/2019			
				3/11/2019 - 3/24/2019	4/5/2019			
SAT				3/25/2019 - 4/7/2019	4/19/2019			
0,11				4/8/2019 - 4/21/2019	5/3/2019			
SUN				4/22/2019 - 5/5/2019	5/17/2019			
0011				5/6/2019 - 5/19/2019	5/31/2019			
		Week		5/20/2019 - 6/2/2019	6/14/2019			
Day	Date	Changes in Condition?	Issues or Concerns?	6/3/2019 - 6/16/2019	6/28/2019			
		If yes, what?	lf yes, what?	6/17/2019 - 6/30/2019	7/12/2019			
MON				7/1/2019 - 7/14/2019	7/26/2019			
				7/15/2019 - 7/28/2019	8/9/2019			
TUES				7/29/2019 - 8/11/2019	8/23/2019			
				8/12/2019 - 8/25/2019	9/6/2019			
WED				8/26/2019 - 9/8/2019	9/20/2019			
				9/9/2019 - 9/22/2019	10/4/2019			
THURS				9/23/2019 - 10/6/2019	10/18/2019			
				10/7/2019 - 10/20/2019	11/1/2019			
FRI				10/21/2019 - 11/3/2019	11/15/2019			
				11/4/2019 - 11/17/2019	11/29/2019			
SAT				11/18/2019 - 12/1/2019	12/13/2019			
0/11				12/2/2019 - 12/15/2019	12/27/2019			
SUN				12/16/2019 - 12/29/2019	1/10/2020			
001	1			12/30/2019 - 1/12/2020	1/24/2020			

2019 Pay Periods and Pay Days